



Business Plan June 2021 – March 24

The West of Berkshire Safeguarding Adults Partnership Board (SAB) have agreed that its approach for the next two and a half years will be to focus at any one time on three key themes that have been identified from learning from Safeguarding Adult Reviews (SARs).

The SAB acknowledge that there are reoccurring themes from local and national learning from SARs that must be addressed. We will consider what the obstacles are in implementing recommendations and sustaining improvement and there will be a focus on good practice to promote learning, alongside an emphasis on good quality care principles and the role of effective support and supervision of the workforce to embed learning and inform future practice

It is possible that changes to priorities will be made throughout the duration of this plan in light of national and local learning in order to ensure that there is capacity within the partnership to deliver on the most pressing priorities for the West of Berkshire. Any change in priorities will be approved by the Board.

Through its reflective learning practice the SAB have identified the following priorities, it is the expectation within each of the priorities that the following key frameworks/principles are considered: Mental Capacity, Making Safeguarding Personal, Professional Curiosity, Care Act, Equality Act. The SAB will also consider and make and implement recommendations regarding race, culture, ethnicity, local and national context and how this may impact on safeguarding.

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| Priority 1 | To consider SAB learning in regard to self-neglect and understand why learning has been repeated and what the partnership need to do to transform our way of working with people who or are at risk of self-neglect. | | | |
| Relevant SAB Learning | Henry, Carol, Paul, Aubrey, Margaret/Graham/CC– in regard to management of risk Self-Neglect Audit December 2018 | | | |
| Actions Required from Partnership | | | | |
| Action | Who | Progress Update | Deadline | Status |
| Partners to reflect on their practice regarding self-neglect and the changes that have been and | SAB | | December 21 | |

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| are required to address the learning from SARs. To consider how Covid has impacted on this. | | | | |
| To provide a case study to the SAB on a positive outcome on working with a complex self-neglect case. | | | | |
| Development of KPI's to monitor performance in the safeguarding response to Self-Neglect. | Performance and Quality Subgroup | | December 21 | |
| Assurance obtained from SAB Statutory partners on practice in regard to self-neglect. | Performance and Quality Subgroup | | December 21 | |
| Bitesize learning session on self-neglect | Learning and Development Subgroup | | December 21 | |
| Assurance obtained from SAB Statutory partners on training around self-neglect. | Learning and Development Subgroup | | December 21 | |
| Gather and share feedback on self-neglect from stakeholders. | Voluntary Care and Healthwatch Subgroup | | December 21 | |
| Create information source for volunteers on self-neglect which includes details on relevant pathways and escalation. | Voluntary Care and Healthwatch Subgroup | | December 21 | |
| To consider any updates to the Self-Neglect Policies and Procedures (updated December 19) based on the learning from this SAB Priority. | Pan Berkshire Policy and Procedure Subgroup | | March 22 | |
| Promote SAB learning in regard to self-neglect | Berkshire West Communication Subgroup | | December 21 | |
| Review and relaunch the Multi-Agency Risk Management Framework | Task and Finish Group | | December 21 | |

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| Priority 2 | To consider SAB learning in regard to pressure care management and understand what the partnership need to do to ensure that our way of working with people at risk of pressure sores is consistently of best practice standard. | | | |
| Relevant SAB Learning | Aubrey, Gemma, Ben, P, Graham Review Quality of Tissue Viability Management training across the partnership | | | |
| Actions Required from Partnership | | | | |
| Action | Who | Progress Update | Deadline | Status |
| Partners to reflect on their practice regarding pressure care management and the changes that have been and are required to address the learning from SARs. To consider how Covid has impacted on this. To provide a case study to the SAB on a positive outcome on working with a complex case involving pressure care management. | SAB | | March 22 | |
| Development of KPI's to monitor performance in the safeguarding response to pressure care. | Performance and Quality Subgroup | | March 22 | |
| Assurance obtained from SAB Statutory partners on practice in regard to pressure care. | Performance and Quality Subgroup | | March 22 | |
| Bitesize learning session on pressure care. | Learning and Development Subgroup | | March 22 | |
| Gather and share feedback on pressure care from stakeholders. | Voluntary Care and Healthwatch Subgroup | | March 22 | |
| Create information source for volunteers on pressure care which includes details on pathways. | Voluntary Care and Healthwatch Subgroup | | March 22 | |
| To consider any updates to the Pressure Care Policies and Procedures based on the learning from this SAB Priority. | Pan Berkshire Policy and Procedure Subgroup | | December 21 | |
| Promote SAB learning in pressure care. | Berkshire West Communication Subgroup | | March 21 | |

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| Priority 3 | To consider SAB learning in regard to organisational safeguarding and understand why learning has been repeated and what the partnership need to do to transform our way of working with provider agencies. | | | |
| Relevant SAB Learning | Graham, Ben, Michelle, Atlas, | | | |
| Actions Required from Partnership | | | | |
| Action | Who | Progress Update | Deadline | Status |
| Partners to reflect on their processes in regards to quality management of the provider market paying particular attention sustainability and the impact of Covid. To provide a case study to the SAB on a positive outcome on working with a complex case involving pressure care management. | SAB | | June 22 | |
| Development of KPI's to monitor performance in the safeguarding response to quality monitoring. | Performance and Quality Subgroup | | June 22 | |
| Assurance obtained from SAB Statutory partners on practice in regard quality monitoring of service provision. | Performance and Quality Subgroup | | June 22 | |
| Bitesize learning session on identifying and responding to concerns over quality of service provision. | Learning and Development Subgroup | | June 22 | |
| Gather and share feedback on quality of service provision and monitoring from stakeholders. | Voluntary Care and Healthwatch Subgroup | | June 22 | |
| Create information source for volunteers on quality of service provision which includes details on pathways. | Voluntary Care and Healthwatch Subgroup | | June 22 | |
| To consider any updates to the organisational safeguarding policy and procedure in light of SAB learning. | Pan Berkshire Policy and Procedure Subgroup | | June 22 | |

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| Promote SAB learning in quality of service provision. | Berkshire West Communication Subgroup | | June 22 | |
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| Priority 4 | The SAB will continue to carry out the following business as usual tasks in order to comply with its statutory obligations. | | | |
| Actions Required from Partnership | | | | |
| Action | Who | Progress Update | Deadline | Status |
| Publish a SAB newsletter on a 3-monthly basis. | SAB Business Manager | | Ongoing | |
| Review and present a focused dashboard for the SAB. | Performance and Quality Subgroup | | December 2021/ongoing | |
| To review safeguarding concern numbers with Local Authority comparator groups and report findings to SAB for consideration. | Business Manager | | December 2021 | |
| Publish SAB Annual Report for 2020/21 | SAB | | January 2022 | |
| Complete SARS as per statutory requirements, including publication of SAR Practice Notes. | SAR Panel | | Ongoing | |
| Bitesize session on endorsed SARS, within 3 months of endorsement. | Learning and Development Subgroup | | Ongoing | |
| Maintain and improve SAB Website | Business Manager | | Ongoing | |
| Agree and publish safeguarding escalation plan for the partnership | Safeguarding Leads | | | |
| Maintain Pan Berkshire Safeguarding Adults Policies and Procedures | Pan Berkshire Policy and Procedure Subgroup | | Ongoing | |
| Manage SAB Budget | SAB Business Manager | | Ongoing | |
| Development and management of SAR Action Plans | PSW's – for host LA | | Ongoing | |

| RAG Criteria | RAG Status | Scenario | Boards Responsibility |
|--------------------------------|-----------------|--|--|
| Progress against Business Plan | Red | The implementation plan is not in place or there are delays which mean the action will not be achieved in timescale. | To understand issues impacts on action and agree how to mitigate the risk, by using risk mitigation log. |
| | Amber | The implementation plan is in place there is a risk that the deadline will not be met. | To Note |
| | Green/Completed | The action has been completed or there is an implementation plan in place and the timescale is expected to be met. | To Note |