



Business Plan June 2021 – March 24

The West of Berkshire Safeguarding Adults Partnership Board (SAB) have agreed that its approach for the next two and a half years will be to focus at any one time on three key themes that have been identified from learning from Safeguarding Adult Reviews (SARs).

The SAB acknowledge that there are reoccurring themes from local and national learning from SARs that must be addressed. We will consider what the obstacles are in implementing recommendations and sustaining improvement and there will be a focus on good practice to promote learning, alongside an emphasis on good quality care principles and the role of effective support and supervision of the workforce to embed learning and inform future practice

It is possible that changes to priorities will be made throughout the duration of this plan in light of national and local learning in order to ensure that there is capacity within the partnership to deliver on the most pressing priorities for the West of Berkshire. Any change in priorities will be approved by the Board.

Through its reflective learning practice the SAB have identified the following priorities, it is the expectation within each of the priorities that the following key frameworks/principles are considered: Mental Capacity, Making Safeguarding Personal, Professional Curiosity, Care Act, Equality Act. The SAB will also consider and make and implement recommendations regarding race, culture, ethnicity, local and national context and how this may impact on safeguarding.

Priority 1	To consider Board learning in regard to self-neglect; to understand what more we need to do to ensure that our ways of working with people who are self-neglecting are consistent and effective in mitigating and preventing risks.			
Relevant SAB Learning	Henry, Carol, Paul, Aubrey, Margaret/Graham/CC– in regard to management of risk Self-Neglect Audit December 2018			
Actions Required from Partnership				
Action	Who	Progress Update	Deadline	Status
Partners to reflect on their practice regarding self-neglect and the changes that have been and	SAB		December 21	

are required to address the learning from SARs. To consider how Covid has impacted on this.				
To provide a case study to the SAB on a positive outcome on working with a complex self-neglect case.				
Development of KPI's to monitor performance in the safeguarding response to Self-Neglect.	Performance and Quality Subgroup		December 21	
Assurance obtained from SAB Statutory partners on practice in regard to self-neglect.	Performance and Quality Subgroup		December 21	
Bitesize learning session on self-neglect	Learning and Development Subgroup		December 21	
Assurance obtained from SAB Statutory partners on training around self-neglect.	Learning and Development Subgroup		December 21	
Gather and share feedback on self-neglect from stakeholders.	Voluntary Care and Healthwatch Subgroup		December 21	
Create information source for volunteers on self-neglect which includes details on relevant pathways and escalation.	Voluntary Care and Healthwatch Subgroup		December 21	
To consider any updates to the Self-Neglect Policies and Procedures (updated December 19) based on the learning from this SAB Priority.	Pan Berkshire Policy and Procedure Subgroup		March 22	
Promote SAB learning in regard to self-neglect	Berkshire West Communication Subgroup		December 21	
Review and relaunch the Multi-Agency Risk Management Framework	Task and Finish Group		December 21	

Priority 2	To consider Board learning in regard to pressure care management and understand what the partnership need to do to ensure that our way of working with people at risk of pressure sores is consistently of best practice standard.			
Relevant SAB Learning	Aubrey, Gemma, Ben, P, Graham Review Quality of Tissue Viability Management training across the partnership			
Actions Required from Partnership				
Action	Who	Progress Update	Deadline	Status
Partners to reflect on their practice regarding pressure care management and the changes that have been and are required to address the learning from SARs. To consider how Covid has impacted on this. To provide a case study to the SAB on a positive outcome on working with a complex case involving pressure care management.	SAB		March 22	
Development of KPI's to monitor performance in the safeguarding response to pressure care.	Performance and Quality Subgroup		March 22	
Assurance obtained from SAB Statutory partners on practice in regard to pressure care.	Performance and Quality Subgroup		March 22	
Bitesize learning session on pressure care.	Learning and Development Subgroup		March 22	
Gather and share feedback on pressure care from stakeholders.	Voluntary Care and Healthwatch Subgroup		March 22	
Create information source for volunteers on pressure care which includes details on pathways.	Voluntary Care and Healthwatch Subgroup		March 22	
To consider any updates to the Pressure Care Policies and Procedures based on the learning from this SAB Priority.	Pan Berkshire Policy and Procedure Subgroup		December 21	

Promote SAB learning in pressure care.	Berkshire West Communication Subgroup		March 21	
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Priority 3	To consider Board learning in regard to organisational safeguarding and identify what the partnership need to do to transform our way of working with provider agencies to promote and ensure good quality, safe and consistent standards of care.			
Relevant SAB Learning	Graham, Ben, Michelle, Atlas,			
Actions Required from Partnership				
Action	Who	Progress Update	Deadline	Status
Partners to reflect on their processes in regards to quality management of the provider market paying particular attention sustainability and the impact of Covid. To provide a case study to the SAB on a positive outcome on working with a complex case involving pressure care management.	SAB		June 22	
Development of KPI's to monitor performance in the safeguarding response to quality monitoring.	Performance and Quality Subgroup		June 22	
Assurance obtained from SAB Statutory partners on practice in regard quality monitoring of service provision.	Performance and Quality Subgroup		June 22	
Bitesize learning session on identifying and responding to concerns over quality of service provision.	Learning and Development Subgroup		June 22	
Gather and share feedback on quality of service provision and monitoring from stakeholders.	Voluntary Care and Healthwatch Subgroup		June 22	
Create information source for volunteers on quality of service provision which includes details on pathways.	Voluntary Care and Healthwatch Subgroup		June 22	

To consider any updates to the organisational safeguarding policy and procedure in light of SAB learning.	Pan Berkshire Policy and Procedure Subgroup		June 22	
Promote SAB learning in quality of service provision.	Berkshire West Communication Subgroup		June 22	

Priority 4	The Board will continue to carry out the following business as usual tasks in order to comply with its statutory obligations.			
Actions Required from Partnership				
Action	Who	Progress Update	Deadline	Status
Publish a SAB newsletter on a 3-monthly basis.	SAB Business Manager		Ongoing	
Review and present a focused dashboard for the SAB.	Performance and Quality Subgroup		December 2021/ongoing	
To review safeguarding concern numbers with Local Authority comparator groups and report findings to SAB for consideration.	Business Manager		December 2021	
Publish SAB Annual Report for 2020/21	SAB		January 2022	
Complete SARS as per statutory requirements, including publication of SAR Practice Notes.	SAR Panel		Ongoing	
Bitesize session on endorsed SARS, within 3 months of endorsement.	Learning and Development Subgroup		Ongoing	
Maintain and improve SAB Website	Business Manager		Ongoing	
Agree and publish safeguarding escalation plan for the partnership	Safeguarding Leads			
Maintain Pan Berkshire Safeguarding Adults Policies and Procedures	Pan Berkshire Policy and Procedure Subgroup		Ongoing	
Manage SAB Budget	SAB Business Manager		Ongoing	

Development and management of SAR Action Plans	PSW's – for host LA		Ongoing	
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RAG Criteria	RAG Status	Scenario	Boards Responsibility
Progress against Business Plan	Red	The implementation plan is not in place or there are delays which mean the action will not be achieved in timescale.	To understand issues impacts on action and agree how to mitigate the risk, by using risk mitigation log.
	Amber	The implementation plan is in place there is a risk that the deadline will not be met.	To Note
	Green/Completed	The action has been completed or there is an implementation plan in place and the timescale is expected to be met.	To Note