



| <b>MINUTES</b>  |  |  |   |   |
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| <b>Meeting Title</b>  | West of Berkshire Safeguarding Adults Partnership Board  |  |   |   |
| <b>Date</b>   | Tues 12 <sup>th</sup> October 2021   |  |   |   |
| <b>Time</b>   | 10:00-13:00  |  |   |   |
| <b>Location</b>   | Microsoft Teams  |  |   |   |
| <b>Chaired By</b>   | Teresa Bell  |  |   |   |
| <b>Confirmed Attendees:</b>   |  |  |   |   |
| Teresa Bell (TB),<br>Independent<br>Chair, SAB                                | Kathy Kelly (KK), Head<br>of Safeguarding<br>Adults, NHS Berkshire<br>West Clinical<br>Commissioning Group<br>(CCG)              | Lorna Pearce (LP),<br>Head of Adult<br>Safeguarding,<br>Wokingham Borough<br>Council     | Richard Johnson (RJ),<br>Detective Inspector,<br>Thames Valley Police   | Philip Bell (PB),<br>Involve  |
| Cllr Joanne<br>Stewart,<br>Councillor – West<br>Berkshire District<br>Council | Dave Turton,<br>TVP  | Lynne Mason (LM),<br>Business Manager,<br>SAB  | Patricia Pease (PP),<br>Associate Director for<br>Safeguarding and<br>Mental Health, Royal<br>Berkshire NHS<br>Foundation Trust | Linda Andrew (LA),<br>Acting Head of<br>Service, Emergency<br>Duty Service  |
| Alison Drew,<br>Royal Berkshire<br>NHS Foundation<br>Trust                    | Simon Broad (SBD),<br>Assistant Director -<br>Adult Social Care at<br>Wokingham Borough<br>Council, Wokingham<br>Borough Council | Jo Lappin, Assistant<br>Director for<br>Safeguarding, Reading<br>Borough Council         | Jennie Henstridge<br>(JH), Senior Probation<br>Officer, National<br>Probation Service,<br>Reading                               | Lorna Pearce, Head of<br>Safeguarding –<br>Wokingham Borough<br>Council   |
| Rachel Spencer<br>(RS), CEO, Reading<br>Voluntary Action                      | Debbie Hawkins – SAB<br>Business Support<br>(minutes)  | Heidi Ilsley, Deputy<br>Director of Nursing,<br>Berkshire Healthcare<br>Foundation Trust | Darcie Hellend, Royal<br>Berkshire Fire and<br>Rescue Service   |   |
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| <b>Apologies:</b>   |  |  |   |   |
| Simon Price, Head<br>of Housing,<br>Wokingham<br>Borough Council              | Paul Coe, Service<br>Director, Adult Social<br>Care, West Berkshire<br>District Council  | Cllr John Ennis, Cllr,<br>Reading Borough<br>Council                                     | Cath Marriott,<br>Partnerships and<br>Performance, Office<br>of the PCC - Virtual<br>member                                     | Cllr Graham<br>Bridgman, Deputy<br>Leader and Executive<br>Member for Adult<br>Social Care, West<br>Berkshire District<br>Council |
| Andy Sharp (AS),<br>Executive Director<br>- People, West                      | Mike Harling, Principal<br>Social Worker, West<br>Berkshire District<br>Council  | Jennifer Daly,<br>Safeguarding<br>Programme Lead, NHS                                    | Supt. John Nicholas,<br>LPA Commander<br>Reading, Thames<br>Valley Police   | Seona Douglas (SD),<br>Director of Adult Care<br>and Health Services,   |

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| Berkshire District Council  |  | England South (South East) - virtual member   |   | Reading Borough Council |
| Anthony Hesleton (AH), Head of Safeguarding & Prevent Lead, South Central Ambulance Service | Nicholas Durman (ND), TBC, HealthWatch Wokingham | Sue Brain (SBN), Service Manager – Safeguarding Adults, West Berkshire District Council | Jane Fowler (JF), Head of Safeguarding, Berkshire Healthcare Foundation Trust |                         |

| #   | Item   |
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| 1   | <b>Welcome and Introductions</b><br>No conflicts of interests voiced.  |
| 2   | <b>John SAR – Paper 1 (TB)</b><br>Endorsed by SAB, agreed that the practice learning note is to be published.  |
| 3   | TB reported to the Board that she will be leaving the post of Independent Chair within the next 6 months and said she has really enjoyed working with this Partnership and thanked everyone for all their contributions.   |
| 3   | <b>Annual Report 20/21 – Paper 2</b><br>LM, presented the draft annual report, all were asked to highlight any concerns with the draft asap as it will be coming to SAB in December 21 for final endorsement and the publication.  |
| 4   | <b>Items for Virtual Endorsement</b><br>SAB members are asked to review and raise any concerns around endorsement of the following papers by close of business Tuesday 19 <sup>th</sup> October 21, non-responses will be taken as endorsement. <ul style="list-style-type: none"> <li>Minutes of Last Meeting and Action Log Paper 3 and Paper 4 - <i>If minutes are endorsed, they will be published on the SAB website.</i></li> <li>Subgroup Updates – Paper 5 and 5a - <i>revised ToR for L&amp;D subgroup require endorsement.</i></li> <li>Executive Subgroup ToR – Paper 6</li> <li>LeDeR Report Annual Report for Berkshire West CCG – <i>Paper 7, the LeDer Group noted that the report should be shared with the SAB.</i></li> <li>SAB Budget – Paper 8, <i>within budget.</i></li> <li>PiPot Referral Form – Paper 9, <i>the Safeguarding leads subgroup created this form in light of some concerns raised about a recent PiPot, this is on the website and a revised PiPot Policy and Procedure will be going to the Pan Berkshire Subgroup in October for consideration.</i></li> <li>Wokingham Borough Council Domestic Abuse Strategy 2021 (DRAFT) – Paper 10 - <i>WoBC request use of SAB Logo for this document, please highlight any concerns to Lynne Mason by the 19th October.</i></li> </ul> |
| 5   | <b>AOB</b> <ul style="list-style-type: none"> <li>KK: Wanted to acknowledge and draw everyone’s attention to the work that Karen in Wokingham Borough Council has done on the above policy. She also requested clarification on the Finance report. LM to discuss with KK outside of the meeting.</li> <li>PP: Has seen a few instances of inconsistencies around the application of LPAs between different LAs – these impact on hospital discharges; so will seek to engage with the 3 LAs regarding this matter. As this is a legal matter it requires a protocol and then operational routes to be clarified afterwards.</li> </ul>  |
| <b>Date of next meeting: Wednesday 8<sup>th</sup> December 21, 10-1pm</b> |  |