



<b>Priority 1</b>	<b>To seek assurance that quality of health and social care services delivered in the West of Berkshire or those commissioned out of area for West Berkshire residents is monitored effectively and there is a proportionate response to concerns.</b>			
<b>Executive Lead</b>	<b>Melissa Wise, Interim Director of Adult Care and Health Services, Reading Borough Council</b>			
<b>Relevant SAB Learning</b>	<b>Graham, Ben, Michelle, Atlas, Ken, Adam</b>			
<b>Actions Required from Partnership</b>				
<b>Action</b>	<b>Who</b>	<b>Progress Update</b>	<b>Deadline</b>	<b>Status</b>
Assurance obtained from SAB Statutory partners on practice in regard quality monitoring of service provision.	Performance and Quality Subgroup	Assurance will be sought from the Care Homes Strategic Performance Meeting; will conduct a presentation to the SAB in September 23.	September 23	<b>GREEN</b>
Learning session to promote best practice when reviewing quality of care.	Learning and Development Subgroup	Practice learning note published 9/6/23, does not include contact details for BOB but will be added once they become available, <a href="https://sabberkshirwest.co.uk/wp-content/uploads/2023/06/Quality-Care-Learning-Brief-V.1.0.pdf">https://sabberkshirwest.co.uk/wp-content/uploads/2023/06/Quality-Care-Learning-Brief-V.1.0.pdf</a>	May 2023	<b>COMPLETED</b>
To hold a reflective learning session on the outcome of a West Berkshire Wide, large scale organisational safeguarding investigation, to consider areas of improvements in process.	SAB Executive Lead with support from SAB Business Manager		TBC	<b>GREEN</b>
SAB seeks assurance from each agency about the strengths and gaps in assurance around out of area placements, and sight of actions plans as to how to seek improvements in relation to this.	Performance and Quality Subgroup	To seek assurance on the quality of reviews conducted by partners when services are commissioned out of area. Will follow on from the learning from the Atlas SAR.	September 2023	<b>GREEN</b>

		Subgroup to agree plan to meet this SAB priority in June 2023.		
Raise awareness with the general public and those that work in adult social care of the responsibilities of LA's and BOB in regards to commissioned services.	Communication and Publicity Subgroup	Agreed that the subgroup will look to develop simple posters for the public and frontline staff in regard to whistleblowing. Videos on how to report quality concerns is being progressed by the L&D subgroup. The deadline of June 2023 will not be met but it is expected that posters will be finalised by the comms subgroup in August 2023.	June 2023	AMBER

<b>Priority 2</b>	<b>Embedding a good understanding of Mental Capacity Act within the practice of our statutory partners.</b>			
<b>SAB Executive Lead</b>	<b>Paul Coe, Executive Director - People, West Berkshire District Council</b>			
<b>Relevant SAB Learning</b>	<b>All Safeguarding Adults Reviews Self-Neglect Audit December 2018 Self-Neglect Appreciative Inquiry March 22</b>			
<b>Actions Required from Partnership</b>				
<b>Action</b>	<b>Who</b>	<b>Progress Update</b>	<b>Deadline</b>	<b>Status</b>
To conduct a survey for employees of SAB statutory partners to understand what the barriers are in applying the Mental Capacity Act in practice in order to set the SAB Actions for this priority.	SAB Business Manager SAB Executive Lead	Survey analysis on SAB Agenda for June 2023	June 2023	GREEN

<b>Priority 3</b>	<b>Serious Violence and Exploitation, understanding the gaps from an adult safeguarding perspective.</b>			
<b>SAB Executive Lead</b>	<b>TBC – Wokingham Borough Council</b>			
<b>Relevant SAB Learning</b>				
<b>Actions Required from Partnership</b>				
<b>Action</b>	<b>Who</b>	<b>Progress Update</b>	<b>Deadline</b>	<b>Status</b>
Missing People – Explore options for applying the national framework for England	Task and Finish Group	<a href="#">The multi-agency response for adults missing from health and care settings A national framework for England (publishing.service.gov.uk)</a>	June 2023	RED

		Lorna Pearce, Wokingham Borough Council is exploring this as part of the learning from a recent missing person's case .		
1. Sexual and Criminal Exploitation - defining the problem and identifying the solutions	Task and Finish Group	<p>Proposal is to set up a T&amp;F group who will have a minimum of 2 meetings:</p> <p>Meeting 1: will agree what information is required to understand the issues in the West of Berkshire.</p> <p>Meeting 2: to considering the information collected and consider the solutions.</p> <p>Report then presented to the SAB.</p> <p>Will look to work with children's partnership around the 18-25 age group, there is a Berkshire wide, childrens conference on exploitation, the SAB BM will attend planning meetings etc.</p>	September 2023	RED
2. Domestic Abuse and Stalking – defining the problem and identifying solutions	Task and Finish Group	<p>Proposal is to set up a T&amp;F group who will have a minimum of 2 meetings:</p> <p>Meeting 1: will agree what information is required to understand the issues in the West of Berkshire.</p> <p>Meeting 2: to considering the information collected and consider the solutions.</p> <p>Report then presented to the SAB.</p>	March 2024	RED
3. Cuckooing – defining the problem and identifying solutions	Task and Finish Group	<p>Proposal is to set up a T&amp;F group who will have a minimum of 2 meetings:</p> <p>Meeting 1: will agree what information is required to understand the issues in the West of Berkshire.</p>	September 2024	RED

		<p>Meeting 2: to considering the information collected and consider the solutions.</p> <p>Look at mapping cuckooing across the West of Berkshire, are there particular hot spots?</p>		
4. Mate Crime – defining the problem and identifying solutions	Task and Finish Group	<p>Proposal is to set up a T&amp;F group who will have a minimum of 2 meetings:</p> <p>Meeting 1: will agree what information is required to understand the issues in the West of Berkshire.</p> <p>Meeting 2: to considering the information collected and consider the solutions.</p> <p>Understand who is most vulnerable and how we can work with preparing for adulthood services.</p>	March 2025	<b>RED</b>

<b>Priority 4</b>	<b>Review and relaunch of the SAB Quality Assurance Framework</b>			
<b>Executive Lead</b>	TBC			
<b>Relevant SAB Learning</b>	N/A			
<b>Actions Required from Partnership</b>				
<b>Action</b>	<b>Who</b>	<b>Progress Update</b>	<b>Deadline</b>	<b>Status</b>
Review and relaunch of the SAB Quality Assurance Framework	Performance and Quality Subgroup	<p>QAF has been endorsed and published by the P&amp;Q Subgroup May 23.</p> <p>P&amp;Q subgroup in the process of agreeing and following implementation plans.</p>	ONGOING	<b>GREEN</b>

<b>BAU</b>	<b>The Board will continue to carry out the following business as usual tasks in order to comply with its statutory obligations.</b>			
<b>Actions Required from Partnership</b>				
<b>Action</b>	<b>Who</b>	<b>Progress Update</b>	<b>Deadline</b>	<b>Status</b>

Publish a SAB newsletter on a 3-monthly basis.	SAB Business Manager	Limited capacity meant that a news letter from March's SAB could not be produced.	Ongoing	RED
Publish SAB Annual Report for 2022/23	SAB	Annual report published in December 2023. Plan agreed.	January 24	GREEN
Creation and launch of new SAB website	Business Manager	Website went live on the 2/5/23, without any interruption of service.	May 2023	COMPLETED
Maintain Pan Berkshire Safeguarding Adults Policies and Procedures	Pan Berkshire Policy and Procedure Subgroup		Ongoing	GREEN
Manage SAB Budget	SAB Business Manager	Budget report to each SAB.	Ongoing	GREEN
Safeguarding Adults Week	Comms and L&D Subgroup	Task and Finish Group in place, first meeting to take place 5/6/23.	November 23	GREEN
Management of SAB Dashboard	Performance and Quality Subgroup	Dashboard could not go to SAB in June 2023, due to P&Q subgroup not going ahead as scheduled.	Ongoing	AMBER
Safeguarding Adult Reviews	All		Ongoing	GREEN
Update of SAR procedures	SAR Panel	To be presented to SAB in June 2023 – Awaiting publication of SCIE rapid review guidance.	June 2023	RED

RAG Criteria	RAG Status	Scenario	Boards Responsibility
Progress against Business Plan	<b>Red</b>	The implementation plan is not in place or there are delays which mean the action will not be achieved in timescale.	To understand issues impacts on action and agree how to mitigate the risk, by using risk mitigation log.
	<b>Amber</b>	The implementation plan is in place there is a risk that the deadline will not be met.	To Note
	<b>Green/Completed</b>	The action has been completed or there is an implementation plan in place and the timescale is expected to be met.	To Note