

Meetings, learning & development events schedule  
March 2024 – February 2025



If you have any events scheduled that you would like included, please contact [Lynne.Mason@Reading.gov.uk](mailto:Lynne.Mason@Reading.gov.uk)  
or [Jane.Barnett@Reading.gov.uk](mailto:Jane.Barnett@Reading.gov.uk)

## March 2024

Monday	Tuesday	Wednesday	Thursday	Friday
				1st
4 <sup>th</sup>	5 <sup>th</sup>	<p>6<sup>th</sup>  <b>Safeguarding Adults Board, 10am-12.30pm, invite only*</b></p> <p>Reading Borough Council  <b>Safeguarding Adults, Level 1: Awareness, 9.30am – 11am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a></p>	<p>7<sup>th</sup>  <a href="#">Wokingham Borough Council: Adult Safeguarding Level 1 (learningpool.com)</a> 9.30am – 4.30pm at Council Offices. Open to WoBC Employees and partners – please go to learning pool to check eligibility.</p>	8 <sup>th</sup>
11 <sup>th</sup>	<p>12<sup>th</sup>  Reading Borough Council: <b>Adults, Level 2: Assessment and planning; 1:30pm - 4:30pm, Session1;</b> this is a one-day course delivered online over two half-days. You must apply for both sessions for one course. Delegates must have completed <a href="#">Level 1 Awareness Training</a> and be aware of the key</p>	<p>13<sup>th</sup>  Reading Borough Council: <b>Adults, Level 2: Assessment and planning; 1:30pm - 4:30pm, Session 2;</b> this is a one day course delivered online over two half-days. You must apply for both sessions for one course. Delegates must have completed <a href="#">Level 1 Awareness Training</a> and be aware of the key principles of the Mental Capacity Act</p>	<p>14<sup>th</sup>  <b>Performance &amp; Quality Sub-group, 11am- 1pm, invite only*</b></p>	<p>15<sup>th</sup>  <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b></p>

## March 2024 continued

Monday	Tuesday	Wednesday	Thursday	Friday
18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup> <b>Pan Berkshire Policies &amp; Procedures sub-group, 10am – 12, invite only*</b>	21 <sup>st</sup> Reading Borough Council: <b>Safeguarding Adults, Level 3 Managing staff and making decisions, 1.30pm – 4.30pm – Session 1</b> , this is a one day course delivered online over two half-days. You must apply for both sessions for one course. Delegates must have completed <a href="#">Safeguarding Adults Level 1: Awareness</a> (or have equivalent knowledge) and <a href="#">Safeguarding Adults Level 2: Assessment and Planning</a> prior to attending this course. To book: <a href="#">Safeguarding Adults Level 3: Managing Staff and Making Decisions - Reading Borough Council</a>	22 <sup>nd</sup> Reading Borough Council: <b>Safeguarding Adults, Level 3 Managing staff and making decisions, 1.30pm – 4.30pm – Session 2</b> , this is a one day course delivered online over two half-days. You must apply for both sessions for one course. Delegates must have completed <a href="#">Safeguarding Adults Level 1: Awareness</a> (or have equivalent knowledge) and <a href="#">Safeguarding Adults Level 2: Assessment and Planning</a> prior to attending this course. To book: <a href="#">Safeguarding Adults Level 3: Managing Staff and Making Decisions - Reading Borough Council</a>
25 <sup>th</sup>	26 <sup>th</sup>	27 <sup>th</sup>	28 <sup>th</sup>	29 <sup>th</sup>

\*Invite only, contact [Lynne.Mason@Reading.gov.uk](mailto:Lynne.Mason@Reading.gov.uk)

## April 2024

Monday	Tuesday	Wednesday	Thursday	Friday
1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>th</sup>	4 <sup>th</sup>	5 <sup>th</sup>
8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
15 <sup>th</sup>	16 <sup>th</sup>	17 <sup>th</sup> Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 10am – 11.30am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>	18 <sup>th</sup>	19 <sup>th</sup> <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b>
22 <sup>nd</sup>	23 <sup>rd</sup>	24 <sup>th</sup>	25 <sup>th</sup>	26 <sup>th</sup>
29 <sup>th</sup>	30 <sup>th</sup>	*Invite only, contact Lynne.Mason@Reading.gov.uk		

## May 2024

Monday	Tuesday	Wednesday	Thursday	Friday
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup> <b>Learning &amp; Development sub-group, 9.30am-11.30am, invite only*</b>  Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 9.30am – 11am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>	9 <sup>th</sup> <b>Communications &amp; Publicity sub-group , 10am – 12noon, invite only*</b>	10 <sup>th</sup>
13 <sup>th</sup> Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 10.30am – 12 noon</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>	14 <sup>th</sup>	15 <sup>th</sup>          *Invite only, contact <a href="mailto:Lynne.Mason@Reading.gov.uk">Lynne.Mason@Reading.gov.uk</a>	16 <sup>th</sup> <b>Performance &amp; Quality Sub-group, 10am-12 noon, invite only*</b>	17 <sup>th</sup> <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b>

May 2024 continued

Monday	Tuesday	Wednesday	Thursday	Friday
20 <sup>th</sup>	21 <sup>st</sup>	22 <sup>nd</sup> Voluntary, Community services & Healthwatch sub-group meeting, 10am-11am, invite only*	23 <sup>th</sup>	24 <sup>th</sup>
27 <sup>th</sup>	28 <sup>th</sup>	29 <sup>th</sup>	30 <sup>th</sup>	31 <sup>st</sup>

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## June 2024

Monday	Tuesday	Wednesday	Thursday	Friday
3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup> <b>Safeguarding Adults Board,            10am-1pm, invite only*</b>  Reading Borough Council <b>Safeguarding Adults, Level 1:            Awareness, 10am – 11.30am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1:            Awareness - Reading Borough Council</a>	6 <sup>th</sup>	7 <sup>th</sup>
10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	13 <sup>th</sup>	14 <sup>th</sup>
17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup> <b>Safeguarding Adults Panel            meeting, 10am-12 noon, invite            only*</b>
24 <sup>th</sup>	25 <sup>th</sup>	26 <sup>th</sup> *Invite only, contact <a href="mailto:Lynne.Mason@Reading.gov.uk">Lynne.Mason@Reading.gov.uk</a>	27 <sup>th</sup>	28 <sup>th</sup>

July 2024

Monday	Tuesday	Wednesday	Thursday	Friday
1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>
8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup> Performance & Quality Sub-group, 10am-12 noon, invite only*	12 <sup>th</sup> Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 9.30am – 11am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>
15 <sup>th</sup>	16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup> <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b>
22 <sup>nd</sup>	23 <sup>rd</sup>	24 <sup>th</sup>	25 <sup>th</sup>	26 <sup>th</sup>
29 <sup>th</sup>	30 <sup>th</sup>	31 <sup>st</sup> Learning & Development sub-group, 10am-12, invite only*	*Invite only, contact Lynne.Mason@Reading.gov.uk	



## August 2024

Monday	Tuesday	Wednesday	Thursday	Friday
			1 <sup>st</sup>	2 <sup>nd</sup>
5 <sup>th</sup>	6 <sup>th</sup>			9 <sup>th</sup>
12 <sup>th</sup>	13 <sup>th</sup>	14 <sup>th</sup>	15 <sup>th</sup> Communications & Publicity sub-group , 10am – 12noon, invite only*	16 <sup>th</sup> Safeguarding Adults Panel meeting, 10am-12 noon, invite only*
19 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>	22 <sup>nd</sup>	23 <sup>rd</sup>
26 <sup>th</sup>	27 <sup>th</sup>	28 <sup>th</sup>	29 <sup>th</sup>	30 <sup>th</sup>

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## September 2024

Monday	Tuesday	Wednesday	Thursday	Friday
2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup> Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 9.30am – 11am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>
9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	13 <sup>th</sup>
16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup> <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b>
23 <sup>rd</sup>  *Invite only, contact <a href="mailto:Lynne.Mason@Reading.gov.uk">Lynne.Mason@Reading.gov.uk</a>	24 <sup>th</sup>	25 <sup>th</sup> <b>Safeguarding Adults Board, 10am-1pm, invite only*</b>	26 <sup>th</sup>	27 <sup>th</sup>
30 <sup>th</sup>				

## October 2024

Monday	Tuesday	Wednesday	Thursday	Friday
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>
14 <sup>th</sup>	15 <sup>th</sup>	16 <sup>th</sup>	17 <sup>th</sup> Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 10am – 11.30am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>	18 <sup>th</sup> <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b>
21 <sup>st</sup>	22 <sup>nd</sup>	23 <sup>rd</sup>	24 <sup>th</sup>	25 <sup>th</sup>
28 <sup>th</sup>	29 <sup>th</sup>	30 <sup>th</sup>	31 <sup>st</sup>	

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## November 2024

Monday	Tuesday	Wednesday	Thursday	Friday
				1 <sup>st</sup>
4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup> <b>Learning &amp; Development sub-group, 10am-12, invite only*</b>  Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 9.30am – 11am</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>	7 <sup>th</sup>	8 <sup>th</sup>
11 <sup>th</sup>	12 <sup>th</sup> Communications & Publicity sub-group , 10am – 12noon, invite only*	13 <sup>th</sup> Voluntary, Community services & Healthwatch sub-group meeting, 10am-11am, invite only*	14 <sup>th</sup> Performance & Quality Sub-group, 10am-12 noon, invite only*	15 <sup>th</sup> Safeguarding Adults Panel meeting, 10am-12 noon, invite only*
18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>	22 <sup>nd</sup>
25 <sup>th</sup>	26 <sup>th</sup>	27 <sup>th</sup>	28 <sup>th</sup>	29 <sup>th</sup>

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## December 2024

Monday	Tuesday	Wednesday	Thursday	Friday
2 <sup>nd</sup>	3 <sup>rd</sup> Reading Borough Council <b>Safeguarding Adults, Level 1: Awareness, 12pm – 1.30pm</b> on Teams, this course is delivered as blended learning with two parts. You must complete BOTH parts to complete the course and you must complete Part 1 BEFORE attending the workshop - to book: <a href="#">Safeguarding Adults Level 1: Awareness - Reading Borough Council</a>	4 <sup>th</sup> <b>Safeguarding Adults Board, 10am-1pm, invite only*</b>	5 <sup>th</sup>	6 <sup>th</sup>
9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	13 <sup>th</sup>
16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup> <b>Safeguarding Adults Panel meeting, 10am-12 noon, invite only*</b>
23 <sup>rd</sup>	24 <sup>th</sup>	25 <sup>th</sup>	26 <sup>th</sup>	27 <sup>th</sup>
30 <sup>th</sup>	31 <sup>st</sup> *Invite only, contact <a href="mailto:Lynne.Mason@Reading.gov.uk">Lynne.Mason@Reading.gov.uk</a>			

## January 2025

Monday	Tuesday	Wednesday	Thursday	Friday
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>
13 <sup>th</sup>	14 <sup>th</sup>	15 <sup>th</sup>	16 <sup>th</sup>	17 <sup>th</sup>
20 <sup>th</sup>	21 <sup>st</sup>	22 <sup>nd</sup>	23 <sup>rd</sup>	24 <sup>th</sup>
27 <sup>th</sup>	28 <sup>th</sup>	29 <sup>th</sup>	30 <sup>th</sup>	31 <sup>st</sup>

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February 2025

Monday	Tuesday	Wednesday	Thursday	Friday
3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>
10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	13 <sup>th</sup>	14 <sup>th</sup>
17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>
24 <sup>th</sup>	25 <sup>th</sup>	26 <sup>th</sup>	27 <sup>th</sup>	28 <sup>th</sup>

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